

PUBLIC SERVICE MINISTRY CIRCULAR #5/2004 PS:20/20

FROM: *Permanent Secretary
Public Service Ministry*

TO: *All Permanent Secretaries
Heads of Departments and
Regional Executive Officers*

SUBJECT
*Occupation of Government
Quarters*

DATE: *November 1, 2004*

The Public Service Ministry has begun to implement a policy of improving efficiency and productivity of the Public Service by way of identifying suitable Officers to serve in some Regions – hence the need to have adequate Government Quarters available.

2. However, it has been observed that on many occasions officers posted to Regions who are required, as a condition of service, to be allocated living quarters, experience difficulties in having suitable living quarters identified in the Regions.

3. Information coming into this Ministry revealed that there are various categories of Public Officers who are occupying Government Quarters when they are not entitled to this facility. There are known cases of officers who have been retired and continue to occupy Government Quarters free of cost – despite the issue of Public Service Ministry's Circular #13/2001 dated 2001-09-04.

4. This Ministry is in the process of identifying the location and description of all Government Quarters in the Regions which would assist the Public Service Commission when the need arises to transfer/appoint officers in the Regions. In this regard, you are hereby requested to submit the information outlined below to this Ministry as to persons occupying Government Quarters.

<u>Name</u>	<u>Designation</u>	<u>Whether</u> <u>Retired/</u> <u>Re-employed/</u> <u>Currently</u> <u>Employed</u>	<u>Duration of</u> <u>Occupation</u>	<u>Monthly</u> <u>Payment</u>
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This information should be submitted to me not later than 2004-11-30.

*Nanda Kissore Gopaul
Permanent Secretary.*